

HJ NEWS



The Herald Journal

My Job Board Job Posting Network

Do you have an information-only careers page on your website? Many job seekers expect to be able to find relevant jobs and apply directly from your site. With My Job Board you can promote jobs directly from your site, with no setup required.

Example of My Job Board:

Role	Location	Category	
Full Time Academic Skills Tutor	Menlo Park, CA	Teaching/Training	Apply Now
Full Time Academic Skills Tutor	Wellesley Hills, MA	Teaching/Training	Apply Now
Full Time Math and Science Tutor	Los Altos, CA	Teaching/Training	Apply Now
Part-Time Academic Skills Tutor	Menlo Park, CA	Teaching/Training	Apply Now

Benefits:

- Promote your open positions to candidates on your own branded job board.
- No set up is required: your unique job board url is created automatically.

Features:

- Job seekers can search for jobs by location and company.
- Each job posting contains a full job description page with title, description, location, job type and posted date; plus links to apply now, share the job, and send yourself a reminder.
- Candidates simply click to apply right from your job board.
- You can customize My Job Board by adding your logo, if you desire.
- My Job Board search or job listings module can be added to your Careers page via a code snippet: just copy and paste to your site.

Job Listings and Job Search Modules

As an enhancement to My Job Board, you can add a Job Listings or Job Search module to your site. These modules are compatible with most of the common web page banner sizes. Choose from Job Listings, Simple Job Search, or Advanced Job Search, depending on your needs.

Example of the Job Listings module:

Join our team

Start your new career today!

Role ▾	Location ▾	Category ▾	
Sales Director	Los Angeles, CA	Customer Service/Sales	Apply Now
Marketing Director/Direct Sales	San Francisco, CA	Marketing	Apply Now
Sales & Service Representative	Los Angeles, CA	Customer Service/Sales	Apply Now
Outside Sales Estimator	San Francisco, CA	Accounting & Finance	Apply Now
Director of Marketing	Los Angeles, CA	Marketing	Apply Now

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Ready to get started? [Download the instructions sheet.](#)

Contact Us

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